

MOBILE FOOD VENDING Application Form

APPLICATION / REGISTRATION INFORMATION

ENQUIRIES AND APPLICATION / REGISTRATION FORMS TO:

Renmark Paringa Council –

PO Box 730

61 Eighteenth Street, Renmark SA 5341

Phone: 08 8580 3000

Fax: 08 8580 3030

Email: council@renmarkparinga.sa.gov.au

OVERVIEW:

This application is in accordance with Section 222 of the Local Government Act 1999 and Council's Mobile Food Vending Policy.

SECTION 1: APPLICANT

I/We (full name/s)	
Of (address)	
Phone:	
Email Address:	
ABN:	

Hereby apply to the Renmark Paringa Council for the **granting / renewal** of permit to use a public road/reserve for business purposes pursuant to Section 222 and 221 of the *Local Government Act 1999* and By-Law number 4 – Movable Signs.

Preferred commencement date:

(The permit shall be valid for the period of ____/____/____ until the end of the current financial year)

SECTION 2: LOCATION DETAILS

Business Name:	
Vehicle Registration details:	
Contact Person(s):	
<i>(Please provide at least two available contact persons)</i>	
Mobile Phone contact numbers:	
<i>(Please provide at least two available contact numbers)</i>	

SECTION 3: SITE PLAN

Please provide a scaled site plan of the area to be used.

Please note: A Permit may not allow a Mobile Food Vendor/grant a Mobile Food Vendor exclusive rights to trade at the Bert Dix Memorial Park location during days where weddings are being held.

SECTION 4: FURNITURE, EQUIPMENT PERMITTED IN THE AREA

(all items should be shown on scaled plan) List all items and quantity of items to be located in the area and indicate **if any are permanently fixed**. Include additional pages if required (*not required for renewals without changes*)

Items in Trading Zone	No of items	Description
Tables		
Chairs		
Umbrellas		
Barrier Screens		
Advertising signs (in accordance with Council By-Law 4)		
Litter bin to be provided by the applicant (compulsory)		

SECTION 5: HOURS OF OPERATION AND SAFE FOOD HANDLING

Mobile Food Vendor trading times:

(no music is to be played by the Mobile Food Vendor outside the hours of 8:00am and 8:00pm)

Safe Food Handling Certificate – The Authority and date the Certificate was obtained (A Certified (for authenticity) copy to be provided to Council with Application):

Copy attached:

Food Business Notification Number

SECTION 6: TERMS AND CONDITIONS

SAFETY INSTALLATION ITEMS:

Subject to approval from Council's Infrastructure staff (not required for renewals without changes) – Details of the following to be provided by the applicant of the actual vending area. This information can be included as part of the response to **Site Plan** (refer to Section 3):

- **Safety Zone** (this should be no less that 900mm from the back of the kerb and must be kept free of any objects)
- **Pedestrian Zone** (this should be an aisle width of a minimum of 1.5 metres and must be kept clear of any objects)
- **Mobile Vending Zone** (this should be shown as set back 3 metres from all vehicle parking or pedestrian areas)

COPY OF INSURANCE:

The permit holder must provide a copy of the Certificate of Currency of this insurance for Council's records before a Permit or Renewal will be granted. **CURRENT INSURANCE POLICY WITH A PUBLIC LIABILITY MINIMUM OF \$20,000,000 IS REQUIRED.**

PLEASE NOTE: THE POLICY MUST NOTE COUNCIL AS A SPECIFIC PERSON. As the Permit applies to Council land, please ensure your Insurance Policy notes Council as a **SPECIFIC PERSON**.

ISSUING OF THIS PERMIT IS SUBJECT TO:

- a) The Applicant agreeing to the general conditions of Permit as contained herein;
- b) The Applicant agreeing to any/all special conditions which the Authority determines and are attached hereto;
- c) The Applicant paying the prescribed fee (refer to the fees in Section 8);
- d) The Applicant providing to the Council evidence of all appropriate insurances as required by the details under 'Copy of Insurance' above;
- e) Failure to pay or comply with the required conditions above and attached may result in the issuing of an expiation penalty of \$210.00 **OR** a Maximum Penalty of \$2,500. A breach of the conditions of the Permit may also result in the cancellation of this application and permit.

SECTION 7: DECLARATION

Name:

Signed by Applicant:

Date:

SECTION 8: OFFICE USE ONLY

Permit fee (Once off \$50.00 / Annual \$200.00)	\$
---	----

Date:		Receipt No:	
-------	--	-------------	--

Approval	Granted <input type="checkbox"/> Denied <input type="checkbox"/>
----------	--

Special Conditions (attached)	Yes <input type="checkbox"/> No <input type="checkbox"/>
-------------------------------	--

Outdoor Dining Guidelines (attached)	Yes <input type="checkbox"/> No <input type="checkbox"/>
--------------------------------------	--

Insurance	Yes <input type="checkbox"/> No <input type="checkbox"/>
-----------	--

Step	Officer/Section	Action	Date	Sign
1	General Inspector	Note the Permit for compliance with legislation		
2	Environmental Health Officer	Dining/food prep assessment		
3	Infrastructure	Traffic/Engineering/hoarding/objects on Council land		
4	Community Services	Community Project Assessment (if applicable)		
5	Visitor Information Centre	Weddings at Bert Dix Park		
6	Finance	Send invoice		
8	Human Resources	To assess Council's Risk and Liability		

Name and Position of Authorised Officer of Council:	
--	--

Signature:	
-------------------	--

Date:	
--------------	--

Fee:	
-------------	--

DA Number (if applicable)	
----------------------------------	--