



Mobile Food Vending Permit Application Form

APPLICATION / REGISTRATION INFORMATION

OVERVIEW:

This application is in accordance with Section 222 of the Local Government Act 1999 and Council's Mobile Food Vending Policy.

APPLICATION DETAILS

Type of Permit New (annual) ☐ New (monthly) ☐ Renewal ☐

If this is a renewal have your permit details changed?

Yes, please complete the entire form ☐ **No**, please complete the below and sign the declaration ☐

Name of applicant

Contact Number

Property Address

Email

Hereby apply to the Renmark Paringa Council for the **granting / renewal** of permit to use a public road/reserve for business purposes pursuant to Section 222 and 221 of the *Local Government Act 1999* and By-Law number 4 – Movable Signs.

Annual permits will be valid from the date of application to the end of the current financial year.

Date of permit requested From To

Business Name

Vehicle Registration Details

Contact Person(s)
**Please provide at least two
available contact persons**

Contact Numbers:



TRADING DETAILS

Please note: A Permit may not allow a Mobile Food Vendor/grant a Mobile Food Vendor exclusive rights to trade at the Bert Dix Memorial Park location during days where weddings are being held.

(all items should be shown on scaled plan) List all items and quantity of items to be located in the area and indicate **if any are permanently fixed**. Include additional pages if required (*not required for renewals without changes*)

No. of advertising signs and description
(in accordance with Council's By Law No 4)

Litter bin to be provided by the applicant (compulsory)

Mobile Food Vendor Trading Times

No amplified music is to be played between the hours of 8:00pm and 6:00am

Safe Food Handling Certificate
Please provide Authority name and date obtained

Food Business Notification Number

Conditions of permit if approved:**JOINT PERMIT – RIVERLAND COUNCILS**

In accordance with Council's Policy, any vendor that receives an approved permit from Renmark Paringa Council is able to operate within the Berri Barmera Council and Loxton Waikerie Council. Any operations outside of Renmark Paringa Council must abide by the host Council's terms and conditions.

SAFETY INSTALLATION ITEMS:

Subject to approval from Council's Infrastructure staff (not required for renewals without changes) – Details of the following to be provided by the applicant of the actual vending area. This information can be included as part of the response to **Site Plan** (refer to Section 3):

- **Safety Zone** (this should be no less than 900mm from the back of the kerb and must be kept free of any objects)
- **Pedestrian Zone** (this should be a minimum aisle width of 1.5 metres and must be kept clear of any objects)
- **Mobile Vending Zone** (minimum 3 metres set back from all vehicle parking or pedestrian areas)

COPY OF INSURANCE:

The permit holder must provide a copy of the Certificate of Currency of their insurance for Council's records before a Permit or Renewal will be granted. CURRENT INSURANCE POLICY WITH A PUBLIC LIABILITY **MINIMUM OF \$20,000,000** IS REQUIRED.

ISSUING OF THIS PERMIT IS SUBJECT TO:

- a) The Applicant agreeing to the general conditions of Permit as contained herein;
- b) The Applicant agreeing to any/all special conditions which the Authority determines and are attached hereto;
- c) The Applicant paying the prescribed fee (refer to the fees in Section 8);
- d) The Applicant providing to the Council evidence of all appropriate insurances as required by the details under 'Copy of Insurance' above;
- e) Failure to pay or comply with the required conditions above and attached may result in the issuing of an expiation penalty of \$210.00 **OR** a Maximum Penalty of \$2,500. A breach of the conditions of the Permit may also result in the cancellation of this application and permit.

DECLARATION**You will need to:**

- ☐ Attach a copy of the current Certificate of Currency for public liability insurance to the value of \$20 million in the name of the applicant
- ☐ Site Plan of proposed location showing moveable signs (if applicable)
- ☐ A Certified (for authenticity) copy of Food Handling Certificate to be provided to Council with Application

Signed

Date

Printed name accepted as signature



OFFICE USE ONLY

Permit fee \$

Date:

Approval Granted ☐ Denied ☐

Special Conditions (attached) Yes ☐ No ☐

Outdoor Dining Guidelines (attached) Yes ☐ No ☐

Insurance Yes ☐ No ☐

Step	Officer/Section	Action	Reviewed?	Sign
1	General Inspector	Note the Permit for compliance with legislation	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
2	Environmental Health Officer	Dining/food prep assessment	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
3	Manager Infrastructure	Traffic/Engineering/hoarding/objects on Council land	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
4	Community Development Team Leader	Community Project Assessment (if applicable)	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
5	Visitor Information Centre Co-ordinator	Weddings at Bert Dix Park	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
6	Corporate Support Officer	Send invoice	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
7	WHS and Risk Coordinator	To assess Council's Risk and Liability	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>

If application is approved, a letter outlining the particulars of the permit will be issued to the applicant.

Name and Position of Authorised Officer of Council:

Signature:

Date:

DA Number (if applicable)