

Responsible Officer	Adopted
Director Corporate & Community Services	24 July 2001
Local Government Act 1999 Reference	Reviewed
	October 2023
	Next Review*
	October 2024

OBJECTIVE

To ensure the correct use of the Council's emblem.

POLICY

1. The Council's emblem's primary function is to designate Council's goods, properties and personnel. Use of the emblem in any manner by other persons or organisations without approval is not permitted. The Council flag is included in any reference to Council's emblem.
2. Items of a commemorative nature bearing the Council emblem, which Council has had prepared for promotional distribution by Council staff, are regarded as being prepared and distributed in accordance with this policy.
3. Use of the Council emblem by other organisations may, on application, be used in conjunction with that organisation's emblem in circumstances where the Council's support is given to a particular event or activity and that such use will not reflect unfavorably upon the Council.
4. Should any doubt arise as to the interpretation of this policy, the Chief Executive Officer is to refer the matter to Council.

DELEGATION

That pursuant to section 44 of the Local Government Act 1999, Council delegates to the Chief Executive Officer authority to administer Council's Policies.

Document Control

Version #	Approval Date	Approved by	Amendment
	17 October 2023	Policy Review Committee	Minor formatting amendments